

**FISHER COUNTY APPRAISAL DISTRICT  
PO BOX 516  
ROBY, TX 79543-0516**

**MINUTES OF THE JANUARY 3<sup>RD</sup>, 2022 REGULAR MEETING OF THE BOARD OF DIRECTORS OF THE  
FISHER COUNTY APPRAISAL DISTRICT**

Each Board member signed a Statement of Elected Officer.

Oaths of Office were administered to each Board member by Twila Butler and witnessed and signed by Laura Carrion (Notary Public).

Mr. Chris Kiser moved and Mr. David Mullins seconded to nominate Mr. Pete Garcia as Chairman. With no other nominations made, vote was taken. Motion carried unanimously.

Mr. David Mullins moved and Mr. Chris Kiser seconded to nominate Mr. Hunter Stuart as Vice-Chairman. With no other nominations made, vote was taken. Motion carried unanimously.

Mr. Chris Kiser moved and Mr. Hunter Stuart seconded to nominate Mr. David Mullins as Secretary. With no other nominations made, vote was taken. Motion carried unanimously.

The meeting was called to order by Mr. Pete Garcia, Chairman.

A quorum was established:

Members Present: Mr. Pete Garcia, Mr. David Mullins, Mr. Chris Kiser, Mr. Hunter Stuart, and Mr. Michael Noell.

Members Absent: None.

Others Present: Ms. Twila Butler, representative for Eagle Property Tax Appraisal & Consulting, Inc. and in-lieu of Gary L. Zeitler, Interim Chief Appraiser, Ms. Kellen Walker, Ms. Laura Carrion, Ms. Tammy Powell, Mr. Adam Walker and Mr. Jonathan Galley, Attorneys with Perdue, Brandon, Fielder, Collins, & Mott, and Mr. Jeff Hurt.

Mr. Chris Kiser moved and Mr. Hunter Stuart seconded to approve the minutes of the December 14, 2021 regular meeting. Motion carried unanimously.

Mr. Hunter Stuart moved and Mr. Michael Noell seconded that the following items be skipped at this meeting due to lack of information being available (will be on next meeting agenda):

- a.) Approval of Financial Report.
- b.) Approval of Payment of Bills.
- c.) Approval of Profit & Loss Statement and Budget vs. Line-item Adjustments.

Motion carried unanimously.

Mr. Chris Kiser moved and Mr. Hunter Stuart seconded to approve the December 2021 and Pledged Securities Report. Motion carried unanimously.

Mr. Michael Noell moved and Mr. David Mullins seconded to approve the Section 25.25(b) report. Motion carried unanimously.

Mr. Chris Kiser moved and Mr. Hunter Stuart seconded to approve and adopt Resolution to remove Kellen Walker, Richard Gaona, Terry Coker, Charlie Cleveland, Preston Martin, and Kevin Stuart from signature cards on all accounts at First National Bank of Rotan. Motion carried unanimously.

Mr. Chris Kiser moved and Mr. Michael Noell seconded to approve and adopt Resolution that the three Board Officers, Mr. Pete Garcia, Mr. Hunter Stuart, and Mr. David Mullins, be selected and placed on signature cards on all of District's accounts at First National Bank of Rotan, and further, that the Chief Appraiser, Mr. Gary L. Zeitler and Ms. Laura Carrion be placed on signature cards on all District's accounts at First National Bank of Rotan. Motion carried unanimously.

Mr. Chris Kiser moved and Mr. Hunter Stuart seconded to approve the 2021 engagement letter with Roberts & McGee, CPA, for the 2021 District audit. Motion carried unanimously.

Mr. Michael Noell moved and Mr. Hunter Stuart seconded that the Board of Directors meetings be set at 8:00 AM on the 3<sup>rd</sup> Tuesday of each month. Motion carried unanimously.

No discussion or action was taken on a plan to fill the chief appraiser vacancy.

Mr. Chris Kiser moved and Mr. Hunter Stuart seconded to approve existing contracts as approved by previous Board of Directors:

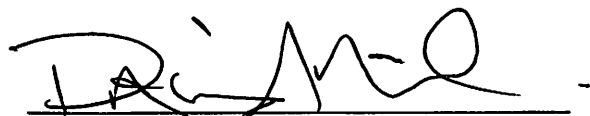
- a.) BIS - \$6,959.88 – 2022
- b.) Eagle Appraisal Services - \$34,000 – 2021-2022
- c.) Eagle Appraisal Chief Appraiser Services - \$1,000/week – 2022
- d.) FP Mailing Solutions - \$38.42/month – contract expired
- e.) Pritchard & Abbott Computer System - \$35,320 – 2021-2022
- f.) Pritchard & Abbott MIUP Appraisal - \$47,000 – 2022; \$48,000 – 2023
- g.) Xerox - \$222.43 – until 2023

The next meeting was set for Tuesday, February 15, 2022 at 8:00 AM.

With no other business to come before the Board, Mr. Michael Noell moved and Mr. Hunter Stuart seconded to adjourn. Motion carried unanimously.



Mr. Pete Garcia, Chairman  
Board of Directors  
Fisher County Appraisal District



Mr. David Mullins, Secretary  
Board of Directors  
Fisher County Appraisal District